

John Randolph Foundation

Louis C. and Ursula Sue Gibbs Annual Scholarship Program Application Guidelines

PURPOSE:

To promote continuing education **for any course of study** by awarding scholarships for attendance at institutions of higher education to individuals who demonstrate financial need, academic achievement and desire.

BACKGROUND:

The Louis C. Gibbs Scholarship Program was established in January 2003 in accordance with the wishes of Ursula Sue Gibbs as a memorial to her late husband. In 2008, the scholarship program was renamed the Louis C. and Ursula Sue Gibbs Annual Scholarship Program.

Mr. Gibbs was born and raised in Petersburg. As a young man, he moved to Hopewell and resided there until his death in 1982. Mrs. Gibbs, born in Parkersburg, West Virginia, moved to Hopewell as a young child. She graduated from Hopewell High School in 1934 and has maintained her residency in Hopewell for more than eighty years. Louis C. and Ursula Sue Gibbs were married in 1939. Mr. Gibbs was a self-made man whose strong work ethic guided his life. He rose through the ranks at Norfolk & Western Railroad, while Mrs. Gibbs served the Hopewell community as the Deputy Commissioner of Revenue for more than 20 years. Mr. and Mrs. Gibbs are well known for their entrepreneurial spirit and creative business ventures including the establishment of two well-known banking institutions in the area. They were pioneers in assisting young families with homeownership. Mrs. Gibbs has overcome many illnesses, and continues to generate a selflessness and positive influence in her community. Through the creation of this scholarship program, Mr. and Mrs. Gibbs' legacy of assisting young people will continue.

POLICY:

The scholarship program is available to residents of the City of Hopewell and the following localities: Prince George, Colonial Heights, Petersburg, Emporia, Fort Lee, Dinwiddie, Sussex, Surry, Chesterfield (South of Rt. 288 and East of Ironbridge Road), Charles City and Varina (Southeast Henrico, south of I-64). Student interns working for John Randolph Foundation are eligible to apply; however, foundation trustees, other foundation employees and their immediate families (parents, spouses, brothers, sisters, and anyone claimed as a dependent for tax purposes) are not eligible to apply.

SCHOLARSHIP APPLICANTS MUST:

1. Be attending or express an interest in attending college as a full-time or part-time undergraduate student (at least 6 hours per semester);
2. Submit a completed “John Randolph Foundation Scholarship Application” online;
3. Mail or hand-deliver the “attachments” requested on the application (these attachments *cannot* be submitted online);
4. Demonstrate financial need; and
5. Must have a G.P.A. of 3.0 or better.

PROCEDURE:

The scholarship amount is **\$1,000** and **will be paid directly to the school** for current year tuition, fees, books purchased through the institution attended, and on-campus dormitory and meal plan expenses. The scholarship committee will review and evaluate all applications and announce awards each spring. The committee will also review and revise the scholarship policy and criteria as necessary.

The application may be obtained and submitted online at johnrandolphfoundation.org.

The deadlines are as follows:

- The **application must be completed online**. All required attachments must be either mailed to John Randolph Foundation, P.O. Box 1606, Hopewell, VA 23860 or delivered to the foundation’s office at 112 N. Main Street no later than 4:00 p.m. on February 15.
- If the above due date falls on a Saturday, Sunday or a legal holiday, then the deadline becomes the next business day by 4:00 p.m.

Direct any questions to the foundation office at the above address or call 458-2239.

FAILURE TO PROVIDE ANY OF THE ABOVE INFORMATION OR DOCUMENTATION BY THE DEADLINE WILL DISQUALIFY AN APPLICANT FROM CONSIDERATION FOR THE LOUIS C. AND URSULA SUE GIBBS SCHOLARSHIP. THE JOHN RANDOLPH FOUNDATION SCHOLARSHIP COMMITTEE RESERVES THE RIGHT TO INTERVIEW APPLICANTS IN THE FINAL STAGES OF SELECTION.

THE DECISION OF THE SCHOLARSHIP COMMITTEE IN ALL MATTERS REGARDING SCHOLARSHIPS IS FINAL. CANVASSING ANY JOHN RANDOLPH FOUNDATION TRUSTEE OR EMPLOYEE SHALL RESULT IN IMMEDIATE DISQUALIFICATION. SCHOLARSHIP AWARDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS AND CONTINGENT UPON ACCEPTANCE AND ENROLLMENT IN AN APPROVED PROGRAM.

JOHN RANDOLPH FOUNDATION RESPECTS THE PRIVACY OF SCHOLARSHIP APPLICANTS. ANY PERSONAL OR FINANCIAL INFORMATION WILL BE USED FOR THE PURPOSE OF ASSESSING THE SCHOLARSHIP APPLICATION AND WILL BE MADE AVAILABLE SOLELY TO THE FOUNDATION'S TRUSTEES AND STAFF. WE MAKE EVERY EFFORT TO MAINTAIN YOUR CONFIDENTIALITY.

JOHN RANDOLPH FOUNDATION IS AN EQUAL OPPORTUNITY ORGANIZATION