

## **John Randolph Foundation**

# **John Randolph Medical Center Auxiliary Scholarship Application Guidelines**

### **PURPOSE:**

To promote a broad range of **professional health occupations** by awarding scholarships for attendance at institutions of higher learning. Professional health occupations may include, but are not limited to, nurses, pharmacists, physical therapists, occupational therapists, social workers, physicians, radiology/lab technicians, psychologists, health administration, and biologists.

### **BACKGROUND:**

The John Randolph Medical Center Auxiliary Scholarship Program was established in 1992 to provide assistance to students who have been accepted for enrollment in an accredited medical program. Scholarships are awarded for one full academic year and may be re-awarded pending grades and available funding. The scholarship must be used in the calendar year awarded.

### **POLICY:**

The scholarship program is available to residents of the Hopewell, Prince George, Chester, Petersburg and Colonial Heights. Student interns working for John Randolph Foundation are eligible to apply; however, foundation trustees, other foundation employees and their immediate families (parents, spouses, brothers, sisters, and anyone claimed as a dependent for tax purposes) are not eligible to apply.

### **SCHOLARSHIP APPLICANTS MUST:**

1. Express an interest in attending college as a full-time or part-time undergraduate (at least 6 hours per semester) or graduate student in a health-related field;
2. Submit a completed "John Randolph Foundation Scholarship Application" online;
3. Mail or hand-deliver the "attachments" requested on the application (these attachments *cannot* be submitted online);
4. Demonstrate financial need; and
5. Must have a G.P.A. of 3.0 or better.

**PROCEDURE:**

The scholarship amount is **\$1,000** and **will be paid directly to the school** for current year tuition, fees, books purchased through the institution attended, and on-campus dormitory and meal plan expenses. The scholarship committee will review and evaluate all applications and announce awards each spring. The committee will also review and revise the scholarship policy and criteria as necessary.

The application may be obtained and submitted online at [johnrandolphfoundation.org](http://johnrandolphfoundation.org).

The deadlines are as follows:

- **The application must be completed online. All required attachments** must be either mailed to John Randolph Foundation, P.O. Box 1606, Hopewell, VA 23860. or delivered to the foundation's office at 112 N. Main Street no later than 4:00 p.m. on February 15.
- If the above due date falls on a Saturday, Sunday or a legal holiday, then the deadline becomes the next business day by 4:00 p.m.

Direct any questions to the foundation office at the above address or call 458-2239.

FAILURE TO PROVIDE ANY OF THE ABOVE INFORMATION OR DOCUMENTATION BY THE DEADLINE WILL DISQUALIFY AN APPLICANT FROM CONSIDERATION FOR THE JOHN RANDOLPH MEDICAL CENTER AUXILIARY SCHOLARSHIP. THE JOHN RANDOLPH FOUNDATION SCHOLARSHIP COMMITTEE RESERVES THE RIGHT TO INTERVIEW APPLICANTS IN THE FINAL STAGES OF SELECTION.

THE DECISION OF THE SCHOLARSHIP COMMITTEE IN ALL MATTERS REGARDING SCHOLARSHIPS IS FINAL. CANVASSING ANY JOHN RANDOLPH FOUNDATION TRUSTEE OR EMPLOYEE SHALL RESULT IN IMMEDIATE DISQUALIFICATION. SCHOLARSHIP AWARDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS AND CONTINGENT UPON ACCEPTANCE AND ENROLLMENT IN AN APPROVED PROGRAM.

JOHN RANDOLPH FOUNDATION RESPECTS THE PRIVACY OF SCHOLARSHIP APPLICANTS. ANY PERSONAL OR FINANCIAL INFORMATION WILL BE USED FOR THE PURPOSE OF ASSESSING THE SCHOLARSHIP APPLICATION AND WILL BE MADE AVAILABLE SOLELY TO THE FOUNDATION'S TRUSTEES AND STAFF. WE MAKE EVERY EFFORT TO MAINTAIN YOUR CONFIDENTIALITY.

JOHN RANDOLPH FOUNDATION IS AN EQUAL OPPORTUNITY ORGANIZATION