

John Randolph Foundation

John and Wilber Traylor
Scholarship Program
Application Guidelines

PURPOSE:

To promote continuing education **for any course of study** by awarding scholarships for attendance at institutions of higher education to individuals who demonstrate financial need, academic achievement and desire. This scholarship is renewable up to one additional consecutive year, assuming the applicant continues to meet all criteria and submits an application for renewal.

BACKGROUND:

The John and Wilber Traylor Scholarship Program was established in January 2002 in accordance with the wishes of the late John and Wilber Traylor. Longtime residents of the City of Hopewell, John and Wilber Traylor worked in the area's industrial and construction trades. Although they had no children of their own, their desire to assist young people with educational endeavors is evidenced by their wish to create the Scholarship

POLICY:

The scholarship program is available to seniors attending Hopewell High School, Prince George High School, Thomas Dale High School or West End Christian School. Student interns working for John Randolph Foundation are eligible to apply; however, foundation trustees, other foundation employees and their immediate families (parents, spouses, brothers, sisters, and anyone claimed as a dependent for tax purposes) are not eligible to apply.

SCHOLARSHIP APPLICANTS MUST:

1. Express an interest in attending college as a full-time or part-time undergraduate student (at least 6 hours per semester);
2. Submit a completed "John Randolph Foundation Scholarship Application" online;
3. Mail or hand-deliver the "attachments" requested on the application (these attachments *cannot* be submitted online);
4. Demonstrate financial need; and
5. Must have a G.P.A. of 3.0 or better.

PROCEDURE:

The scholarship amount is **\$2,500** and **will be paid directly to the school** for current year tuition, fees, books purchased through the institution attended, and on-campus dormitory and meal plan expenses. The scholarship committee will review and evaluate all applications and announce awards each spring. The committee will also review and revise the scholarship policy and criteria as necessary. This scholarship is renewable for one additional consecutive year, assuming the applicant continues to meet all criteria and submits an application for renewal.

The application may be obtained and submitted online at johnrandolphfoundation.org.

The deadlines are as follows:

- The **application must be completed online**. All required attachments must be either mailed to John Randolph Foundation, P.O. Box 1606, Hopewell, VA 23860 or delivered to the foundation's office at 112 N. Main Street no later than 4:00 p.m. on February 15.
- If the above due date falls on a Saturday, Sunday or a legal holiday, then the deadline becomes the next business day by 4:00 p.m.

Direct any questions to the foundation office at the above address or call 458-2239.

FAILURE TO PROVIDE ANY OF THE ABOVE INFORMATION OR DOCUMENTATION BY THE DEADLINE WILL DISQUALIFY AN APPLICANT FROM CONSIDERATION FOR THE JOHN AND WILBER TRAYLOR SCHOLARSHIP. THE JOHN RANDOLPH FOUNDATION SCHOLARSHIP COMMITTEE RESERVES THE RIGHT TO INTERVIEW APPLICANTS IN THE FINAL STAGES OF SELECTION.

THE DECISION OF THE SCHOLARSHIP COMMITTEE IN ALL MATTERS REGARDING SCHOLARSHIPS IS FINAL. CANVASSING ANY JOHN RANDOLPH FOUNDATION TRUSTEE OR EMPLOYEE SHALL RESULT IN IMMEDIATE DISQUALIFICATION. SCHOLARSHIP AWARDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS AND CONTINGENT UPON ACCEPTANCE AND ENROLLMENT IN AN APPROVED PROGRAM.

JOHN RANDOLPH FOUNDATION RESPECTS THE PRIVACY OF SCHOLARSHIP APPLICANTS. ANY PERSONAL OR FINANCIAL INFORMATION WILL BE USED FOR THE PURPOSE OF ASSESSING THE SCHOLARSHIP APPLICATION AND WILL BE MADE AVAILABLE SOLELY TO THE FOUNDATION'S TRUSTEES AND STAFF. WE MAKE EVERY EFFORT TO MAINTAIN YOUR CONFIDENTIALITY.

JOHN RANDOLPH FOUNDATION IS AN EQUAL OPPORTUNITY ORGANIZATION