

John Randolph Foundation

Veterans of Foreign Wars, Post 637 Otis Berry Memorial Scholarship Application Guidelines

PURPOSE:

To promote continuing education by awarding scholarships for any course of study. Applicants must demonstrate academic achievement, extra-curricular involvement, good citizenship, financial need and a commitment to the community through volunteer service. Institutions may include technical colleges, community colleges, and four-year colleges/universities.

BACKGROUND:

The Veterans of Foreign Wars, Post 637 Otis Berry Memorial Scholarship was established in January, 2011 to honor the memory of Otis Nathaniel Berry. Mr. Berry graduated from Hopewell High School in June 1943 and entered the Navy in July of 1943 where he served aboard the USS Freemont (APA44) in the South Pacific. He was recalled to active duty in January 1952 and served aboard the USS Roberts (de749). Mr. Berry also served the US Army Reserves, 80th Division, retiring in 1983. He was active with the Veterans of Foreign Wars, Post 637 and served at the district and state level as State Commander from 1983 to 1984. Mr. Berry served as National Council of Administration Member from 1986 to 1988 and was on many other committees. In 1979, he retired as Safety Director at Ft. Lee, Va. after 32 years of service with the Department of the Army Civil Service. Mr. Berry was an active member of First Baptist Church for 61 years where he served on many committees and was a member of the Singing Saints Choir. The scholarship will honor the legacy of all members of the Veterans of Foreign Wars, Post 637 and particularly Mr. Berry for his commitment to the community and his many years of service to our country.

POLICY:

This \$2500 scholarship is available for citizens of Hopewell, Petersburg, Colonial Heights, Prince George County, Dinwiddie County and Chesterfield County. Priority may be given to citizens who are the child or grandchild of a member of the Veterans of Foreign Wars, Post 637, or the Veterans of Foreign Wars, Post 637 Auxiliary.

SCHOLARSHIP APPLICANTS MUST:

1. Attending or express an interest in attending college as a full-time or part-time undergraduate student (at least 6 hours per semester);
2. High School applicant must have a cumulative G.P.A of 3.0 or higher;

3. Student currently attending a two or four year institution of higher education must be in good standing (a cumulative GPA of 2.0 or higher is considered to be in good standing);
4. Submit a completed “John Randolph Foundation Scholarship Application” online;
5. Mail or hand-deliver the “attachments” requested on the application (these attachments *cannot* be submitted online);
6. Exhibit good citizenship (as evidenced by letters of recommendation from three sources);
7. Demonstrate financial need; and
8. Demonstrate commitment to the community through volunteer service.

PROCEDURE:

The scholarship amount is **\$2,500** and **will be paid directly to the school** for current year tuition, fees, books purchased through the institution attended, and on-campus dormitory and meal plan expenses. The scholarship committee will review and evaluate all applications and announce awards each spring. The committee will also review and revise the scholarship policy and criteria as necessary.

The application may be obtained and submitted online at johnrandolphfoundation.org.

The deadlines are as follows:

- The **application must be completed online**. All required attachments must be either mailed to John Randolph Foundation, P.O. Box 1606, Hopewell, VA 23860 or delivered to the foundation’s office at 112 N. Main Street no later than 4:00 p.m. on February 15.
- If the above due date falls on a Saturday, Sunday or a legal holiday, then the deadline becomes the next business day by 4:00 p.m.

Direct any questions to the foundation office at the above address or call 458-2239.

FAILURE TO PROVIDE ANY OF THE ABOVE INFORMATION OR DOCUMENTATION BY THE DEADLINE WILL DISQUALIFY AN APPLICANT FROM CONSIDERATION FOR THE VETERANS OF FOREIGN WARS, POST 637 OTIS BERRY MEMORIAL SCHOLARSHIPS. THE JOHN RANDOLPH FOUNDATION SCHOLARSHIP COMMITTEE RESERVES THE RIGHT TO INTERVIEW APPLICANTS IN THE FINAL STAGES OF SELECTION.

THE DECISION OF THE SCHOLARSHIP COMMITTEE IN ALL MATTERS REGARDING SCHOLARSHIPS IS FINAL. CANVASSING ANY JOHN RANDOLPH FOUNDATION TRUSTEE OR EMPLOYEE SHALL RESULT IN IMMEDIATE DISQUALIFICATION. SCHOLARSHIP AWARDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS AND CONTINGENT UPON ACCEPTANCE AND ENROLLMENT IN AN APPROVED PROGRAM.

JOHN RANDOLPH FOUNDATION RESPECTS THE PRIVACY OF SCHOLARSHIP APPLICANTS. ANY PERSONAL OR FINANCIAL INFORMATION WILL BE USED FOR THE PURPOSE OF ASSESSING THE SCHOLARSHIP APPLICATION AND WILL BE MADE AVAILABLE SOLELY TO THE FOUNDATION'S TRUSTEES AND STAFF. WE MAKE EVERY EFFORT TO MAINTAIN YOUR CONFIDENTIALITY.

JOHN RANDOLPH FOUNDATION IS AN EQUAL OPPORTUNITY ORGANIZATION