

**John Randolph Foundation**

**The Connie Williamson  
Memorial Scholarship Program  
Application Guidelines**

**PURPOSE:**

To promote continuing education **for any course of study** by awarding scholarships for attendance at institutions of higher education to individuals who demonstrate financial need, academic achievement, community involvement and a strong work ethic.

**BACKGROUND:**

The Connie Williamson Memorial Scholarship was established in October 2010 in memory of Connie Williamson by her family, many devoted friends and colleagues who had been touched by the deep and lasting impressions Connie had on the Hopewell community and beyond. Connie was born on May, 1941 in Hopewell and was a lifelong resident of the city. She was a graduate of the class of 1959 at Hopewell High School, received her Bachelor's degree in accounting from the University of Richmond in 1962, and received her Master's degree in education from Virginia State University in 1988. Connie was an elementary school teacher for her entire professional career, a veteran of 41 years in the Hopewell and Prince George County public school systems. She concentrated on reading education, teaching Title 1 Reading Recovery, and was named the Richmond Area Reading Council Reading Teacher of the Year. She served the schools in a variety of other capacities, including work on school accreditation committees and work as a grade level chairman. She was twice the recipient of Service Awards from the Hopewell School Board. Outside of teaching, her passions later in life included work with the Woman's Club of Hopewell, the John Randolph Foundation, the Historic Hopewell Foundation, and others. Connie never let the tragedies in her life define who she was instead she was defined by her devotion to the many students in the Hopewell and Prince George public school system and her commitment to her church and community activities. Since, Connie knew what she wanted, where she was going and how she was going to get there it is fitting that this scholarship be awarded to a student who is goal-oriented, a hard worker and committed to the community.

**POLICY:**

The scholarship program is available to seniors attending Hopewell High School. Student interns working for John Randolph Foundation are eligible to apply; however, foundation trustees, other foundation employees and their immediate families (parents, spouses, brothers, sisters, and anyone claimed as a dependent for tax purposes) are not eligible to apply.

## **SCHOLARSHIP APPLICANTS MUST:**

1. Express an interest in attending a four-year college as a full-time or part-time undergraduate student (at least 6 hours per semester);
2. Submit a completed “John Randolph Foundation Scholarship Application” online;
3. Mail or hand-deliver the “attachments” requested on the application (these attachments *cannot* be submitted online);
4. Hold or have held a part-time job during high school;
5. Have a G.P.A of 3.0 or better; and
6. Demonstrate scholastic achievement, participation in the community and financial need.

## **PROCEDURE:**

The scholarship amount is **\$1,000** and **will be paid directly to the school** for current year tuition, fees, books purchased through the institution attended, and on-campus dormitory and meal plan expenses. The scholarship committee will review and evaluate all applications and announce awards each spring. The committee will also review and revise the scholarship policy and criteria as necessary.

The application may be obtained and submitted online at [johnrandolphfoundation.org](http://johnrandolphfoundation.org).

The deadlines are as follows:

- The **application must be completed online**. All required attachments must be either mailed to John Randolph Foundation, P.O. Box 1606, Hopewell, VA 23860 or delivered to the foundation’s office at 112 N. Main Street no later than 4:00 p.m. on February 15.
- If the above due date falls on a Saturday, Sunday or a legal holiday, then the deadline becomes the next business day by 4:00 p.m.

Direct any questions to the foundation office at the above address or call 458-2239.

FAILURE TO PROVIDE ANY OF THE ABOVE INFORMATION OR DOCUMENTATION BY THE DEADLINE WILL DISQUALIFY AN APPLICANT FROM CONSIDERATION FOR THE CONNIE WILLIAMSON MEMORIAL SCHOLARSHIP. THE JOHN RANDOLPH FOUNDATION SCHOLARSHIP COMMITTEE RESERVES THE RIGHT TO INTERVIEW APPLICANTS IN THE FINAL STAGES OF SELECTION.

THE DECISION OF THE SCHOLARSHIP COMMITTEE IN ALL MATTERS REGARDING SCHOLARSHIPS IS FINAL. CANVASSING ANY JOHN RANDOLPH FOUNDATION TRUSTEE OR EMPLOYEE SHALL RESULT IN IMMEDIATE DISQUALIFICATION. SCHOLARSHIP AWARDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS AND CONTINGENT UPON ACCEPTANCE AND ENROLLMENT IN AN APPROVED PROGRAM.

JOHN RANDOLPH FOUNDATION RESPECTS THE PRIVACY OF SCHOLARSHIP APPLICANTS. ANY PERSONAL OR FINANCIAL INFORMATION WILL BE USED FOR THE PURPOSE OF ASSESSING THE SCHOLARSHIP APPLICATION AND WILL BE MADE AVAILABLE SOLELY TO THE FOUNDATION'S TRUSTEES AND STAFF. WE MAKE EVERY EFFORT TO MAINTAIN YOUR CONFIDENTIALITY.

JOHN RANDOLPH FOUNDATION IS AN EQUAL OPPORTUNITY ORGANIZATION.